

### UWYC COVID-19 Office Access (as of 9.8.20)

Consistent with local, state, and national guidelines, protocols, and best practices, including those of United Way Worldwide, United Ways of Maine, and the Maine Association of Nonprofits, and respectful of the recent rise in COVID-19 cases in Maine and the personal circumstances of staff and their families during these challenging times, United Way of York County staff are working remotely through **December 31, 2020**.

Local conditions will continue to be monitored closely, with the health, safety, and well-being of staff, volunteers, and all stakeholders in determining the future direction for office access and use. When the office reopens, staff and visitors will be following CDC guidelines regarding social distancing and masks (with appropriate signage posted throughout the office):

1. Face coverings, hand sanitizer, and other cleaning and hygiene products will continue to be provided throughout the office and social distancing (6') remains our standard.
2. Visitors will wear face coverings when in the office, but can remove face coverings while stationary in the conference room when maintaining 6' distance
3. The office will be professionally weekly.

Additionally, as an organization, we will continue with virtual meetings using GoToMeeting, as scheduled. While working remotely, staff can be reached via email, or at the following direct extensions and are regularly checking voicemail:

<a href="#">Brian Petrovek</a> : President & CEO / Resource Development	207-604-5631
<a href="#">Jason Ketterick</a> : Engagement & Relationships Director	207-604-5635
<a href="#">Cliff Oliver</a> : Community Impact and IT/Data Director	207-604-5636
<a href="#">Maggie Cummings</a> : Manager, Engagement & Community Impact	207-604-5637
<a href="#">Jenna Ingram</a> : Manager, Engagement & Community Impact	207-604-5634
<a href="#">Elliott Greene</a> : Manager, Engagement & Community Impact	207-604-5638

For local services, dial **211**, text your zip code to **898-211**, or email [info@211maine.gov](mailto:info@211maine.gov). General inquiries can be directed to the main line, 985-3359, or email [info@buildcommunity.org](mailto:info@buildcommunity.org).

